

## CIVIL SOCIETY SUPPORT

**C**IVIL SOCIETY organizations play a critical role in social and economic development at both local and national level. The Office of the Civil Society Support Programme (CSSP) seek to strengthen civil society

groups to better serve their communities and target population by providing funding support and capacity building assistance



## CSSP FUNDING PRIORITIES

CSSP recognises that Civil Society Organisations are diverse and bring a range of strengths and capacities.

The Programme seeks to work with civil society sector where its priorities are align with the CSSP Overall Goal and Objectives, working closely with Samoa's own development plans and development partners' aid priorities

For this NGO Call for Proposals, CSSP is seeking NGO proposals which aligns with;

1. CSSP Overall Goal and Objectives, Strategy for the Development of Samoa (SDS 2016-2020), the Community Sector Plan (2016-2021) and regional plans, having gender equality, inclusion of people with disabilities, and climate resilience as important cross cutting issues.
2. Samoa Women Shaping Development Programme, and the National Gender Equality Policy (2016-2020)

Funded projects must demonstrate in the proposals as well as implementation its contribution n to realizing these overarching strategic priorities through their activities.

## NGO ELIGIBILITY CRITERIA

**N**on Governmental Organizations must be an active and well established group in Samoa serving at an island-wide or a national level and meeting the following criteria.

1. A Registered Incorporated Society through the Ministry of Commerce Industry & Labour (with current registration)
2. Have a demonstrated community development focus primarily targeting the most vulnerable.
3. Be a local NGO (majority of the Board members are permanent residents of Samoa)
4. Must have an active membership and hold regular meetings.
5. Must have financial systems in place and evidence of good project and financial management
6. NGO Assessment Completed
7. Project Priorities align with National Plans (SDS, Community Sector Plan etc.)

*(Details provided in the Application Form)*

## APPLICATION FORM & SCHEDULE

Submit a GENERAL APPLICATION FORM by the due date as per schedule below

DATE	ACTIVITY	LOCATION
21 / SEPT / 2018	CALL FOR PROPOSALS	MEDIA
05 / OCT / 2018	AWARENESS SUPPORT WORKSHOP	CSSP OFFICE
30 / NOV / 2018	CLOSING DATE FOR APPLICATIONS (Hard Copy & E-Copy)	CSSP OFFICE 4 PM
JANUARY 2019	FINAL DECISION	CSSP OFFICE

## NGO ELIGIBLE ACTIVITIES \$200,000.00 (SAT)

**S**ervices and activities to improve the wellbeing of communities and families with a focus on strengthening youth empowerment, gender equality, and disability inclusiveness

Activities include but are not limited to:

- Skills/Capacity building and enhanced learning activities.
- Early Childhood Education
- Income generation and employment activities.
- Improved nutrition, water, and sanitation.
- Community level preparedness and protection from natural disasters and climate change.
- Strengthened tradition and cultural practices.
- Planning, networking and problem-solving initiatives
- Advocacy for positive change and equality
- Health Promotion including recreation and sport activities, community based health services and improved nutrition

## NGO INELIGIBLE ACTIVITIES

- Projects whose primary focus is better served through other available funding sources such as SBEC, GEF, DAP and Government Ministries.
- Loans
- Projects that may do damage to the environment.
- Projects that involve religious proselytizing and mission work (church buildings and other church assets).
- Applications from an individual.
- Purchase of vehicles.
- Agricultural projects will be decided on a case by case basis. No livestock projects are eligible.

## CSSP PURPOSE & OBJECTIVES

### OVERALL GOAL

*“Improve the Quality of Life for People of Samoa through Effective, Sustainable, and Strengthened Civil Society Organizations”*

### OBJECTIVES

1. Provide an Effective, Transparent, and Accountable Mechanism for development funding for Civil Society to address development outcomes
2. Support Samoa Civil Society to take Effective, and Innovative approaches to meet the needs of Vulnerable People
3. CSSP is a responsive resource for Civil Society Development in Samoa to establish partnerships, promote alliances and support researches.

### CSSP IS SUPPORTED BY:

- DFAT, EU, World Bank, UNDP and Government committed to a strengthened Civil Society in development dialogue with Government and other Agencies
- Civil Society representatives and the Samoa Umbrella of Non Governmental Organizations.

### CSSP FUNDING LEVELS TO APPLICANTS:

#### APPLICATION CONTRIBUTION

- 10% of the Total Project Cost: Cash Contribution (SAT) in the Applicant's Project Account
- NEW NGOs (of less than 12 Months old) can substitute fully costed in-kind contribution for 10% cash contribution
- Other in-kind support provided by the applicant (such as labour, land, office space)
- Only one proposal per NGO is allowed; NGOs currently receiving CSSP funding may reapply but must complete current project by 30th Nov 2018

## CSSP FUNDING SUPPORTS

TRAINING IN GOOD GOVERNANCE & MANAGEMENT OF ORGANISATIONS



Improved living standards



STRENGTHENED VOICE OF CIVIL SOCIETY  
•advocacy •networking •research •policy dialogue

PROJECTS BENEFITING COMMUNITIES IN NEED

### CSSP OFFICE ADDRESS

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## SAMOA CIVIL SOCIETY SUPPORT PROGRAMME

### CALL FOR PROPOSALS

GUIDELINES  
FOR  
NON GOVERNMENTAL  
ORGANISATIONS

JANUARY 2019  
TO  
DECEMBER 2019



NON GOVERNMENTAL ORGANISATIONS